

Sandgroper Caravanners Inc.
Minutes of management Committee meeting
Held at 19 Lockett Crescent, Winthrop
Tuesday 26th September 2017, 7pm



In attendance

June Foote, Clelia Gough, Ron Halse, David Hiscock, Ian Moore, Mary Neale, Glenda Olesen, Dianne Young

Apologies:

Helen Bizzill

Open: 7:20pm

David Hiscock opened the meeting, welcoming all new and old Committee Members and said he was looking forward to the year ahead. David Hiscock received apologies for absence from Helen Bizzill.

Minutes:

The Minutes of the AGM held on the 26th August 2017 at Collie were read out by Dianne Young.

Key matters arising from previous minutes:

- June Foote asked why a grey water tank was now required to travel on the Spirit of Tasmania. Mary Neale said that she contacted the shipping line and they said that, that information was incorrect. Ian Moore said he has also heard that National Parks in WA were also looking at making grey water tanks compulsory
- Associate Membership was discussed and it was suggested that a \$10 fee be charged to cover insurance and that the voluntary levy of \$10 as a donation could also be added to the account.

Moved Ian Moore

Seconded Ron Halse

Minutes from AGM 2017 meeting accepted unanimously.

Note: - Minutes of AGM 2017 signed by Club president, David Hiscock and Club Secretary, Dianne Young.

Correspondence in: - Read by Dianne Young

10/07/2017 – Email – Rob Thomas – WAACCI – Agenda for upcoming WAACCI meeting 19th July 2017

11/07/2017 – Email – Derek Atkinson – WAACCI – Information related to new WAACCI Constitution

21/07/2017 – Email – Rob Thomas – WAACCI – Minutes of WAACCI meeting 19th July 2017

30/07/2017 – Email – Derek Atkinson – WAACCI – WAACCI Constitution notice

16/08/2017 – Letter – June & Ted Bunce – Resignation letter

22/08/2017 – Email – Val McCarroll – WAACCI – Notice on behalf of State Rally Committee

07/09/2017 – Email – Wongan Tourism – Wildflower festival notice 27, 28, 29 October 2017

11/09/2017 – Email – Rob Thomas – WAACCI – Amended agenda for WAACCI meeting 18th September 2017

13/09/2017 – Email – Received Registration Form for State Rally

13/09/2017 – Email – Graham Harley - WAACCI – Confirmation that payment and registration had been received

14/09/2017 – Email – Rob Thomas – WAACCI Request for nominations at upcoming WAACCI AGM 15th Nov 2017

17/09/2017 – Email - Graham Harley - WAACCI – State rally information sheet

Correspondence Outward: - Read by Dianne Young

04/09/2017 – Posted – Get well card to Alan Parkinson

13/09/2017 – Email – Dianne Young to Graham Harley WAACCI advising of payment for State Rally

13/09/2017 – Email – Dianne Young to Graham Harley WAACCI sent Registration Form for State Rally

Inward & outward correspondence moved Ian Moore

Accepted Ron Halse

Treasurer's report: - Mary Neale tabled report dated 26th September 2017

Our account balances are currently;

- \$950.02 Westpac Bank
- \$4,457.56 ING

Mary Neale has been to the Westpac Bank at Booragoon to arrange bank signatories for Helen Bizzill, Dianne Young and herself. The bank would not allow May Neale to take the required bank forms to have signed. Helen Bizzill and Dianne Young will need to make an appointment with Jennifer Fong at the Westpac bank to arrange bank signatories and Dianne Young will arrange a copy of the AGM Minutes for the bank as per Jennifer Fong's request.

Treasurer's report moved Glenda Olesen

Seconded Clelia Gough

Membership Secretary's report: - Clelia Gough

Key Business arising:-

- Clelia Gough has had handover with Brian Adams and has been provided with all the documentation for her new role.
- Alan Parkinson sent Clelia Gough an invoice for our domain & hosting renewal from 3/10/17 to 3/10/19. The domain charge is \$35 and hosting is \$66. Clelia Gough believes that this is a very reasonable fee.
- Clelia Gough does not currently have access to the Sandgroper Caravanners website and she has been informed that the manuals for the website are embedded in the site somewhere.

Membership Secretary's report moved David Hiscock

Seconded June Foote

Rally Organizer's report – Ian Moore

- Ian Moore has cancelled the Dalwallinu Rally as members thought that it was too far to travel
- WhiteGum Farm has been locked away for our AGM in August 2018
- Glenda Olesen suggested Coalseam National Park for our OBT in September 2018.
- Clelia Gough advised that Lake Towerinning was also a good option.

Rally Organizer's report moved David Hiscock

Seconded Ron Halse

General business

- David Hiscock enquired if Committee position hand over had been completed and asked if each member was aware of their duties. Clelia Gough suggested that the duties of each of Committee position should be listed and all filed together.
- Glenda Olesen suggested that the club look at ordering more of the warm, navy blue, fleecy jackets. As an option David Hiscock said that he would like to see the ordering of uniforms and accessories to be done on line.
- Glenda Olesen showed the Committee a banner and a small flag that the Sandgroper Caravanners Inc. could use to display from cars and caravans. Glenda Olesen would like to see this once again and it would have been nice to see more of them at the State Rally.
- Laurie Tyler's partner, Patricia Ellery, has completed a membership application and paid \$40. Glenda Olesen does not feel that Patricia Ellery needs a separate membership. David Hiscock proposed that we refund Patricia Ellery's \$40 and we adjust our records to have Patricia Ellery as Laurie Tyler's partner. Seconded Clelia Gough
- Helen Bizzill sent David Hiscock an email and proposed that the club provide a full subsidy for the cost of the Christmas dinner this year. Ronnie Adams has agreed to coordinate Christmas dinner this year at the Brookton Rally.
- The programme for the Christmas Rally was discussed and activities agreed on. Dianne Young to call the Shire and complete the programme. It was agreed that gifts this year would be 1 gift per van, gifts should be either "usable or edible" and the purchase price should range from \$15 to \$20.
- David Hiscock proposed that the ongoing management of the Sandgroper Caravanners website be carried out by a Committee member. David Hiscock said that it should be acknowledged that Peter Carter, the current "Webmaster" has done a great job in getting the site to where it is and the Club thanks him for that. **Action:** Club President to contact Peter Carter and advise him of this change moving forward. The Club President will write to Gary Fitzgerald of "My Expression Pty Ltd" to inform him of this change and to modify the "write access" conditions accordingly.

David Hiscock's proposal moved Glenda Olesen.
Seconded June Foote

- Committee meetings for next 12 months are scheduled for; Friday 24th November 2017 - Brookton Rally, Saturday 3rd February 2018 - Binningup Rally, Saturday 31st March 2018 and Saturday 2nd June 2018.
- New Club Constitution discussion – carried over to next meeting. The generic constitution for clubs will not be available from WAACCI until February 2018

Next meeting: – Friday 24th November 2017 at the Brookton Rally

Meeting Closed: 9:50 pm

Signed as a true & correct record of the meeting: _____

Date: _____